



## HOUSE PURCHASE CHECKLIST

### THINGS TO REMEMBER.....

- OBTAIN 2/3 QUOTES & INSTRUCT YOUR CHOSEN SOLICITOR
- YOU WILL BE ASKED TO PROVIDE ID, COMPLETE FORMS & LEAVE A DEPOSIT
- IF IT IS NEEDED, YOU WILL NEED TO PROCESS YOUR MORTGAGE APPLICATION THEY WILL ORGANISE A VALUATION & ANY SURVEYS REQUIRED
- DRAFT CONTRACTS WILL BE SENT FROM YOUR BUYERS SOLICITOR
- SEARCHES WILL BE APPLIED FOR BY YOUR SOLICITOR
- YOUR SOLICITOR MAY RAISE ENQUIRIES, FURTHER SURVEYS OR INVESTIGATION MAY BE REQUESTED AT THIS STAGE
- ONCE EVERYTHING IS SATISFACTORY YOU WILL RECEIVE YOUR MORTGAGE OFFER
- YOUR SOLICITOR WILL CALL YOU INTO THE OFFICE TO SIGN NECESSARY FORMS & CONTRACTS
- AT THIS STAGE YOU WILL BE ASKED TO LEAVE YOUR DEPOSIT WITH YOUR SOLICITOR & ONCE FUNDS HAVE BEEN CLEARED EXCHANGE CAN TAKE PLACE. A COMPLETION DATE WILL HAVE BEEN AGREED BY BOTH PARTIES.
- YOU MUST ARRANGE FOR BUILDING INSURANCE
- COMPLETION - YOU WILL BE NOTIFIED BY YOUR SOLICITOR & SELLING AGENT THAT COMPLETION HAS TAKEN PLACE AND THAT YOU WILL BE ABLE TO PICK UP YOUR KEYS.
- IT IS ADVISABLE THAT YOU TAKE METER READINGS

